

Natwarlal Jashbhai Patel Arts & Commerce College, Mohadi

Internal Quality Assurance Cell (IQAC)

First Meeting 2020-21

NOTICE

Date: 05.08.2020


All the Teaching and non-teaching staff are requested to remain present compulsory for the IQAC first Meeting on 7th August 2020 at 12.30 p.m. in the Room No. 2

-: Agenda :-

- 1) To read and finalize the report of previous meeting.
- 2) To prepare Action plan
- 3) To prepare the Academic calendar for this session
- 4) Other subjects with the permission of the Principal



Co-ordinator



Principal

Natwarlal Jashbhai Patel Arts & Commerce College, Mohadi

Internal Quality Assurance Cell (IQAC)

Minutes of the First Meeting

Date: 07.08.2020

The first meeting of IQAC for this session was held under the chairperson of the Principal. The minutes of the meeting are as follows:

Resolution 1

With the permission of the Principal, the IQAC coordinator read out the minutes of the previous meeting of the session 2020-21. The report of the meeting was approved and finalized unanimously.

Resolution 2

The Principal asked the members to discuss on the Plan at Action for this session. As per guidelines discussed in the previous meeting and the period of Covid 19 the Plan of Action was prepared which is as follows:

- To go for accreditation for 3rd Cycle
- To prepare Academic Calendar for the session 2020-21.
- Stress on usage of ICT Tools
- Stress on e-content development
- To encourage teachers to participate in FDPs for online teaching
- To increase research and publication activities
- To encourage the faculty members for the outreach extension activities
- To organize more community oriented programmes.
- To adopt new exam pattern
- To adopt new system of online Teaching-learning

- To organize webinar

Resolution 3

The Principal asked the staff to discuss on the Academic Calendar. The discussion went on keeping in mind the various important activities during the session. After the discussion, it was decided to prepare the calendar within a week.

Resolution 4

The other subject with the permission of the principal that is online teaching plan, teaching hours, orientation programme for the parents and students about corona steps.

The principal asked the teachers about their linkages, collaborations. He also asked to prepare the sets of MCQs. The co-ordinator and the staff agreed to create the same in near days.

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Internal Quality Assurance Cell (IQAC)

**Action Taken Report (ATR) of the Meeting dated
07.08.2020**

Sr. No.	Agenda	Action
1.	To prepare Plan of Action for 2020-21	Prepared Plan of Action
2.	To prepare Academic Calendar	Prepared Academic Calendar
3.	Other subjects	Online linkages with other colleges and collaborative activities were done in some extent
		Teachers prepared the sets of MCQs for students



IQAC Co-ordinator



Principal

Natwarlal Jashbhai Patel Arts & Commerce College, Mohadi

Internal Quality Assurance Cell (IQAC)

Second Meeting for 2020-21

NOTICE

Date: 19.05.2021


All the Teaching Non Teaching staff are requested to remain present compulsorily for the IQAC meeting on 21 May 2021 at 12.00 p.m. in the Room No. 2

The Agenda of the Meeting is as follows –

- 1) To read finalize the report of Previous Meeting
- 2) ATR of Plan of Action
- 3) To collect data for various purposes
- 4) Plan of Action for the next year
- 5) Other issues.



IQAC Co-ordinator



Principal

Natwarlal Jashbhai Patel Arts & Commerce College, Mohadi

Internal Quality Assurance Cell (IQAC)

Minutes of the Second Meeting

Date: 21.05.2021

The second meeting of IQAC for the session 2020-21 was held on 21 May 2021 under the chairmanship of the Principal. The minutes of the meeting are as follows:-

Resolution 1

With the permission of the Principal, the IQAC Co-ordinator Prof. M.B.Bhaisare read out the minutes of the previous meeting dated on 21.05.2021

The Report of the meeting was approved and finalized unanimously.

Resolution 2

The Principal Asked all the Teaching and non teaching members to discuss on 'Action Taken' on the plan of action. After discussion, it was decided to prepare Action Taken Report and to submit to the co-ordinator.

Resolution 3

The co-ordinator asked all the staff members and co-ordinators of various cells to submit the relevant data as usual for the purpose of AQAR, Dept. Reports, APIs, feedback, SSS and others. All were agreed to submit the same during the vacation.

Resolution 4

The Principal asked the co-ordinator to discuss on Plan of Action for the next session. The co-ordinator presented the important points to be included in the Action Plan. After the discussion a rough draft was prepared and everyone was agreed to execute accordingly in the coming session.

Resolution 5

The co-ordinator asked all the heads of various departments and Cells to submit the Annual Reports. As per the situation of Covid-19 pandemic, stress should be given on online teaching. Teachers are asked to attend webinars about new ICT tools and techniques.

After the explanations on some issues and discussions, all were agreed to submit the reports.

Natwarlal Jashbhai Patel Arts & Commerce College, Mohadi

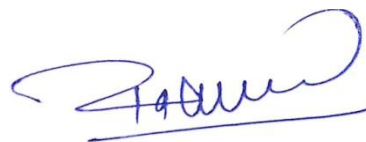
Internal Quality Assurance Cell (IQAC)

**Action Taken Report (ATR) of the Meeting dated
21.05.2021**

Sr. No.	Agenda	Action
1.	ATR of Plan of Action	ATR was prepared
2.	To collect data for various purposes	The relevant data for AQAR, Departmental Reports, APIs, Feedback and SSS was submitted to IQAC
3.	Plan of Action for next year	Plan of Action for next year prepared
4.	Other issues	Annual Reports were submitted by the various departments and Cells. Teachers attended webinars to know about new ICT tools and techniques for online teaching



IQAC Co-ordinator



Principal